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Date <13/1/16 >

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Dear Brother/Sister.

I am writing this letter of introduction on behalf of a young lady called Hannah Neilly. Hannah is a member of our church fellowship and is faithful in her attendance and involvement in our church. For the last few years she has been abroad studying languages, but over the last year or so has been working with a church in England using her language skills to reach out to the Muslim Community with the gospel. Over the past two or so years Hannah has been aware of the Call of God upon her life, and has committed herself to the Lord in full time service, and so is embarking upon a Two Year Missionary training course. I write this letter in the hope that you would give this young servant of the Lord an opportunity to come to your Bible Study or Prayer Meeting and tell you of all that God has done in her life, and His plans for her future service. I know that there are many missionary groups that are seeking your help, but Hannah is just starting out and I know that she would value your prayer support as she follows the Lord's will in the days ahead. So thank you for taking the time to read this letter and I ask that you would prayerfully consider Hannah when you are booking your missionary meetings.

Your Servant In The Lord
Pastor Alan Hoey